

# Ten-Minute Training Topics Release Calendar



The Ten-Minute Training Topic program provides our clients with the opportunity to refresh all drivers on proper procedures. We encourage safety managers to review the material prior to distributing it to their drivers and to schedule a safety talk with drivers during each month.

Our “Ten-Minute Training Topics” are delivered via email (only) at the beginning of each month. All previously published topics are available for download at “My SafetyFirst” – the secure portion of our website for existing clients.

While a large number of topics have already been delivered, more are presently under development. We welcome your input to the process with suggestions on topics and any research materials that would help create new topics.

## Here are the topics released during 2003:

Month	Topic
May	Road Rage – Aggressive Driving
June	Drowsy Driving
July	Pedestrian Collisions
August	Parking Lot Dangers
September	Red Lights Mean Stop
October	Intersection Collisions
November	Poor Visibility
December	Surviving Winter Weather

## Here is the distribution calendar for the 2004:

Month	Topic
January	Rollover Collisions
February	Distracted Driving
March	Falls
April	Seatbelts
May	Backing
June	Lane Change
July	Excessive Speed
August	Following Too Closely
September	School Zone Safety
October	Dangers of Substance Abuse and Driving
November	Driving Too Fast for Conditions
December	Surviving Winter Weather

## Here are topics we are working on right now:

Topic
Honoring "Right of Way" – Work Zones
Honoring "Right of Way" – On Ramps
Tire Inflation and Blowouts
Road Debris
Distractions from Electronic Devices
Driving in the Rain
After a Crash – Now What?
Accident Scene Photography Tips
Intersections, Part Two
Turn Signal Use
Car Seats for Infants/Toddlers

### What is Included?

Each month, we send a driver handout (includes a small "poster" to reinforce key issues from the handout) and a "How To" guide for managers. The "How To" guide provides suggestions on creative ways to distribute the topics or conduct short discussions with drivers.

From time to time, we also include a "Managers Supplement" – this provides additional information on that month's topic and points out areas that a management team may need to develop policies in support of crash prevention.

### Frequently Asked Questions

**Q.** Can I share these with family members?

**A.** Absolutely. Many of the topics apply to how we drive our personal cars, too!

**Q.** Can I share these with other companies?

**A.** We provide the training topics to you for your participation in our "Safety Hotline Service" or our "OSCER System" database – other companies who are not members should not be given these documents; however, they may purchase a subscription to the topics program.

**Q.** How do I access the Technical Library at "My SafetyFirst"?

**A.** If you do not have your ID or Password to access our web site, call us with your company name and contact information (for confirmation purposes) and we will get you set up right away!

**Q.** Do you have these topics for Workers Compensation, Fire Safety and other areas?

**A.** We did produce a topic on "Falls", and we may produce others on related safety topics – we ultimately work on topics based on client suggestions, so let us know what you need!

**Q.** What about languages other than English?

**A.** We did produce a topic in Spanish, but got very little response from that test. At the present time we are not translating our Topics into French-Canadian or Spanish, but will consider doing so if there is enough demand to justify the extra expense.

*SafetyFirst – Because Results Count*  
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